



**Matsyodari Shikshan Sanstha's**  
**Arts College, Tirthpuri Tq. Ghansawangi Dist. Jalna – 431209**  
**INTERNAL QUALITY ASSURANCE CELL**

**Minutes of the IQAC Meeting Held on**  
**18 June 2018**

The first meeting of the IQAC was held on 18/06/2012 at 02:00 PM under the Chairmanship of the Principal of the college. It was conducted in the IQAC office. The following agenda was discussed thoroughly and decisions were taken.

**1. Preparation of Action Plan for the Academic Year 2018-2019**

- At the very outset, the Principal Dr. R.J. Gaikwad welcomed all the IQAC members and looked through the agenda of the meeting.
- The Chairman invited opinions of all IQAC members with regard to the Action Plan for the academic year 2018-19. Accordingly, the members provided different academic plans to be carried out during the academic year. It was decided that the Academic Calendar be prepared from June to April. It was also unanimously decided that more and more guest-lectures should be organized.
- The decision to purchase reference books for the library was taken.
- The Chairman also expressed need to prepare Self Appraisal reports of the faculty members.
- The Chairman suggested conducting Training Programmes for teachers.
- It was also decided to conduct programmes on Women Empowerment.
- Since there were no other issues, the co-coordinator proposed vote of thanks and with the permission of the Chairman the meeting was concluded.



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18 June 2018

- |                          |   |             |  |
|--------------------------|---|-------------|--|
| 1. Dr. Gaikwad R.J.      | - | Chairman    |  |
| 2. Prof Bhalerao A S     | - | Member      |  |
| 3. Prof Laggad P P       | - | Member      |  |
| 4. Prof Bainade B M      | - | Member      |  |
| 5. Prof Kalamb P B       | - | Member      |  |
| 6. Prof Jadhav P V       | - | Member      |  |
| 7. Prof Khandebharad S A | - | Mmember     |  |
| 8. Vaidya R.J.           | - | Member      |  |
| 9. Sangule R,B,          | - | Member      |  |
| 10. Lakhe S.K.           | - | Member      |  |
| 11. Dr. Karwande S.L.    | - | Coordinator |  |





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**Minutes of the IQAC Meeting Held on**

**15 April 2019**

The meeting of IQAC was held on 15/04/2019 at 03:00 PM under the Chairmanship of the Principal of the college. The meeting was conducted in the IQAC office. The following agenda was discussed thoroughly and decisions were taken.

- 1. To review the Self Appraisal of the faculty members**
- 2. To invite CAS Proposals of the incumbent teachers for promotions to determine eligibility.**
- 3. To reorganize the Administrative Office.**
- 4. To conduct Academic and Administrative Audit through *Panchsutri*.**
- 5. To implement "Teacher-parent Scheme"**
- 6. To Start new Value-added courses in collaboration with Vedanta Foundation, Mumbai**
- 7. To Prepare for NAAC Peer Team Visit in the Month of July 2019**

- The meeting commenced with the welcoming of the IQAC members by the Chairman.
- The Chairman expressed the need to review the Self Appraisals of the teachers in order to determine the eligibility of the teachers for CAS.
- The IQAC Coordinator expressed the need to restructure the administrative office.
- The Principal drew attention of the IQAC members towards the importance of regular attendance of students in the classrooms. In this connection, he emphasized the need to use innovative teaching techniques by the teachers.





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- It was also decided to conduct Academic and Administrative Audit of the institute.

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- The Chairman drew attention of the members towards new Value-added courses which were to be started in collaboration with Vadanta Foundation, Mumbai. It was decided that Course in Beauty Parlour, Sewing Machine and Computer Training be started under this scheme.
- The Chairman also decided to start preparations for NAAC Peer Team visit which was scheduled on 03-04 July, 2019.
- The Chairman also pointed out that more and more cultural programmes be conducted in the next academic year to promote the dormant talent of the learners.



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12. Dr. Gaikwad R.J.	-	Chairman	
13. Prof Bhalerao A S	-	Member	
14. Prof Laggad P P	-	Member	
15. Prof Bainade B M	-	Member	
16. Prof Kalamb P B	-	Member	
17. Prof Jadhav P V	-	Member	
18. Prof Khandebharad S A	-	Mmember	
19. Vaidya R.J.	-	Member	
20. Sangule R,B,	-	Member	
21. Lakhe S.K.	-	Member	
22. Dr. Karwande S.L.	-	Coordinator	

